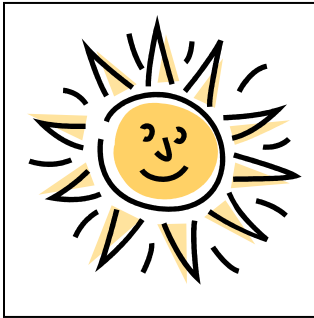


2019 Sun 'n Fun program Dates & Information



<https://atkinson.recdesk.com/Community/Home>

- Mon. Feb. 18: Entire 6-week Registration only for Atkinson resident special with sibling discount) for Sun 'n Fun program opens for Atkinson Residents. Available 160 spots
The full payment is due on **Mon. May 13th**.
- Mon. Feb. 18: Weekly Registrations for Sun 'n Fun program opens for Resident and non-residents
Available spots total of 30 for Atkinson residents and 30 for non-residents per week.
The full payment is due on **Mon. June 10**.
- Mon. April 15: Field trip Info will be available.
- Sat. May 11 9 am ~ 10:30 am:
Information session* at Atkinson Community Center - during the Fishing derby.
- Mon. May 13 "Atkinson Resident Special Entire 6-Week fee" registration ends and payment due.
- June 10: Final payment for weekly programs due.
- June 10: ALL paperwork (the Registration, B, C Forms) must be turned in, or a \$15 late registration fee will be charged. Please see IMPORTANT FORMS below.
- June 10: Last day to pre-order T-shirts for specific sizes.
- Starting June 11: Late registration fee-one time of \$15 will be charged per child for late registration fee if there are any spaces available on each week and also if you didn't make your final payment and/or any of paperwork is not turned in by June 10.

* **Information session*** ~ **May 11th** from 9:00 am to 10:30 am at Atkinson Community Center in Banquet Room and during the Fishing Derby. If you answered yes to any of the below questions, then we encourage you to come to the Information Session on Saturday, May 11th. It's your chance to ask any questions you would like. Please note: You may register your child at any time. This date has been also set aside primarily for parents to come in and pay off their monthly installments, fill in required paperwork, or for those parents whose children may be new to camp, need more info, etc.

Q. Still have questions about our summer program?

Q. Your work schedule only permits you to come in after Recreation office hours?

Q. Would you like to speak to the Summer Camp staff one-on-one?

Remember 6-week registration payment is due on Mon. May 13th and all other registration payment; Form B & C are due on **June 10th**.

2019 Sun 'n Fun program Dates & Information

REGISTRATION:

ONLINE registration ONLY: The person who will be listed as your Head of the Household will first need to set up an Atkinson Recreation HOUSE ACCOUNT with our RecDesk Registration web-based software **then add child/ren.** <https://atkinson.recdesk.com/Community/Home> or town website <http://www.town-atkinsonnh.com/recreation.html>, click **Recreation Website / Recdesk portal** (in the middle of screen just under the picture of white building (Page Home) then click Create Account tile.

Once an account is set up, you can fill out the registration form and paying for the Sun 'n Fun program or any of our Recreation programs can paid online using a Credit Card.*

Please contact Noriko for any assistance on online registration.

PAYMENT METHODS FOR REGISTRATION FEE:

1. **PAYING ONLINE** via our Website for credit card payment. We take check and cash payment at the office and by mail. Note Rules & Restrictions below regarding paying online.
 - A service fee of 2.3 % will be charged.
 - We can take full or partial payment for each child you're registering in the Sun 'n Fun program
 2. **PAYING OVER THE PHONE:** We can take full or partial payment over the phone using a Credit Card* only. Note you cannot pay with a Debit card over the phone.
 3. **MAILING IN or IN PERSON REGISTRATION:** Mailing-in or Paying in -person you can pay by Credit Card*, Debit Cards with credit card function. CHECKS/ CAHIER'S CHECKS (checks made out to Town of Atkinson Recreation) and /or CASH is always accepted.
- ACCEPTED CREDIT CARDS: Visa, Master Card, Discover & Debit Cards.



Keep for your tax records: Town of Atkinson Recreation Tax ID: 020310679

IMPORTANT FORMS B & C

Once your child is registered, additional 2 FORMS are due by June 10th fill in online.

- B Form: Mandatory Form- Emergency, Health & Medical Waiver, Trip Release and T-shirts size
- C Form: Parent Package Agreement for Discipline Policy and Summer Camp Rules and Regulation

CAMP PAPERWORK POLICY: B and C Forms should be in our hands no later than June 10th. If we do not receive the following forms by this date, you will be charged \$15 late registration fee.

SUN 'N FUN DIRECTOR'S LETTER, CALENDAR AND FIELD TRIP INFO will be added to this site as soon as they have been updated.

FIELD TRIPS

All the field trip lists will be available and sign up on April 15th. All the field trip fees are additional and there won't be regular camp on those field trip dates. Online payment will be available.

BEFORE & AFTER CAMP CARE

We don't offer before and after program cares. If you are interested in babysitters, please contact Noriko.

Questions?

In the meantime, if you have any questions, please call Atkinson Recreation / Community Center at 362-5531 or you can email us at commrec@atkinson-nh.gov